

Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



October 1, 2013

Division Memorandum
No. 581, s.2013

**CONDUCT OF PERFORMANCE AUDIT AMONG THE REGIONAL
SCIENCE HIGH SCHOOLS (RSHS) IN THE REGION**

To: OIC, Assistant Superintendents
Education Supervisors/ Coordinators
District Supervisors/OICs
Heads, Science High Schools

1. Attached is the Unnumbered Memorandum dated September 20, 2013, entitled, “
Conduct of Performance Audit Among The Regional Science High Schools (RSHS) In The
Region ”with enclosure RSHS Accomplishment Report forms .
2. Immediate dissemination of this Memorandum is desired .

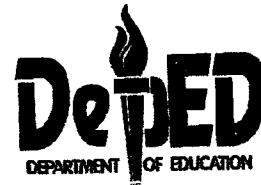

ARDEN B. MONISIT, Ed.D.
Schools Division Superintendent

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REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



UNNUMBERED MEMORANDUM

TO : Schools Division/City Superintendents
Officers-in-Charge of Regular Divisions

ATTENTION : SCHOOLS HEADS OF THE REGIONAL SCIENCE HIGH SCHOOLS

FROM : CARMELITA T. DULANGON

SUBJECT : PERFORMANCE AUDIT

DATE : September 20, 2013

1. Attached is the Unnumbered Memorandum dated July 30, 2013 from the Department of Education, Central Office for the conduct of a performance audit among the Regional Science High Schools (RSHS) in the region.
2. School Heads of the RSHS are requested to fill out and submit the attached Accomplishment Report Form for validation and endorsement by the regional office to BSE on or before September 27, 2013.
3. For details, please refer to attachment.
4. Dissemination of this Memorandum is highly desired.


CARMELITA T. DULANGON
Director III
Officer-in-Charge

End.: As stated.

Regional Director's Office: Tel. nos.: (032) 231-1433; 231-1309; Telefax 414-7399; 414-7325; Asst. Regional Director's Office Telefax: (032) 255-4542;
CID/CCL/Inps: (032) 414-7324; Curriculum Learning Materials Division (032) 414-7323;
Field Effectiveness Division: (032) 231-1071; Resource Mobilization and Special Programs and Projects Division: (032) 254-7062;
Quality Assurance and Accountability Division: (032) 255-5239 loc. 112; Planning, Policy and Research Division: (032) 233-9030; 414-7065;
Training and Development Division: (032) 414-7326; 255-1313; 414-7366 414-4367; Budget and Finance Division: (032) 256-2375; 253-8061; 414-7321
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" ESD 2015: Karapatan ng Lahat, Pananagutan ng Lahat "



Republic of the Philippines
Department of Education



RD2013-18870

12 - Sep

Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary
(Programs and Projects)

July 30, 2013

MEMORANDUM

To : REGIONAL DIRECTORS

Attention : SCHOOL HEADS OF THE REGIONAL SCIENCE HIGH SCHOOLS

Subject : PERFORMANCE AUDIT

This Department through the Bureau of Secondary Education (BSE) will be conducting a performance audit among the Regional Science High Schools (RSHS). This audit is part of our initial plan to help improve the accountability and performance of the schools offering the Science, Technology and Engineering (STE) program through independent auditing and reporting.


This auditing aims to:

- a) improve program effectiveness and efficiency;
- b) provide useful, objective, and timely information, and;
- c) strengthen administrative and management systems and controls of the schools.

In this regard, we would like to request the school heads to fill out the attached Accomplishment Report Form. The report must be validated and endorsed by the regional office to BSE. We expect to receive the accomplished form or before September 27, 2013 to the address below.

Bureau of Secondary Education
C/o Joseph R. Jacob, EPS II
3F Bonifacio Bldg. DepEd Complex,
Meralco Avenue, Pasig City 1600

For your compliance.


DINA S. OCAMPO
Undersecretary for Programs and Projects

RS 17687
EP 88672

RSHS Accomplishment Report

1 SCHOOL PROFILE

Name of School: _____

Address: _____

Date Established as RSHS: _____

Lot Area (in sq.m.): _____

Contact Details:

Landline Number: _____ Cell Phone No. _____

Telefax No. _____ Email Address: _____

Website: _____ Social Network: _____

Socio-Economic Setting:

() urban () rural

Region: _____ Division: _____

2 SCHOOL HEAD PROFILE

Name of School Head: _____

Position/Designation: _____

No. of Years in the Position: _____

Specialization / Major: _____

Highest Educational Attainment: _____

Contact Numbers:

Landline Number _____ Cell Phone No. _____

Telefax No. _____ Email Address _____

3 Means of Transportation:

School Year	Means of Transportation to Reach School (Number of Students)				Average Time to reach the school (in Minutes)
	Public Transportation	School Bus	Private Vehicle	Others e.g. Walk, bicycle	
2008-2009					
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					

4 Enrollment:

School Year	Grade Level																		
	Grade 7				Grade 8				Grade 9				Grade 10			Grand Total			
	M	F	T	Sections	M	F	T	Sections	M	F	T	Sections	M	F	T	Sections	M	F	T
2008-2009																			
2009-2010																			
2010-2011																			
2011-2012																			
2012-2013																			
2013-2014																			

M= male F= female T=total Sections=number of sectional classes

6 Physical Facilities:

A. Number of Rooms:

Instructional Rooms																			
Academic Rooms		Science Laboratories												Computer Lab				TOTAL	
		Physics Lab			Chemistry Lab			Biology Lab			Earth & Space Science Lab								
F	R	U	T	F	R	U	T	F	R	U	T	F	R	U	T	F	R	U	T

Legend: F- Functional R- For repair U- Unused T- Total Number

Other rooms: _____

Non-Instructional Rooms							
Library	Clinic	Canteen	Faculty	Guidance	Research Lab	Others	TOTAL

B. Seat/Student Ratio:

Instructional Rooms						
Academic Rooms	Science Laboratories				Computer Lab	TOTAL
	Physics Lab	Chemistry Lab	Biology Lab	Earth & Space Science Lab		

Other rooms: _____

C. Number of Toilets:

Girls (Bowl)	Boys			Shared
	Bowl	Urinal		
		Individual	Trough	

D. Water Supply:

- With water supply
- Piped water
- Water/deep well
- Without water supply
- Rainwater
- Natural

E. Electrical Supply:

- With electricity
- Grid
- Generator
- Others _____
- Without electricity

D. Internet Connection:

- With connection
- Without connection
- Speed of connection: _____

6 PERSONNEL DATA

A. Number of Teaching Staff by Specialization

Position	Specialization								Total
	Biology	Chemistry	Physics	General Science	Mathematics	Engineering	Information Technology	Others**	
Master Teacher									
Teacher									
Locally Hired Teacher									
Educational Attainment									
Bachelor									
Masters									
Doctoral									
Post-Doctoral									

** covers Science, Technology, Engineering and Mathematics related

B. Number of Non-Specialists in Science and Math (For SY 2010-2011)

School Year	Number of Non-Specialists in Science & Math				Number of Classes/Sections Handled by Non-Specialists in Science & Math			
	No. of Non-Specialists who finished Certification for Teaching Program		No. of Non-Specialists Who DID NOT finish the Certification for Teaching Program		Classes/Sections Handled by Non-Specialists in Science & Math who finished the Certification for Teaching Program		Classes/Sections Handled by Non-Specialists in Science & Math who DID NOT finish the Certification for Teaching Program	
	Science	Math	Science	Math	Science	Math	Science	Math
2008-2009								
2009-2010								
2010-2011								
2011-2012								
2012-2013								
2013-2014								

C. Number of Personnel

Position	Male	Female	Total
Principal			
Head Teacher			
Guidance Counselor			
Librarian			
Nurse			
Master Teacher			
Teacher			
Locally Hired Teacher by:			
Provincial/City	---	---	---
Municipal	---	---	---
PTCA	---	---	---
Others			

7. School Performance Indicators:

Indicator	SY 2008-2009			SY 2009-2010			SY 2010-2011			SY 2011-2012			SY 2012-2013			SY 2013-2014		
	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total
Cohort-Survival Rate																		
Drop-Out Rate																		
Drop-Out Rate	Grade 7																	
	Grade 8																	
	Grade 9																	
	Grade 10																	
Completion Rate																		

A. NAT Results

Achievement Score	National Achievement Test					
	MPS	M	E	S	F	AP
2008-2009						
2009-2010						
2010-2011						
2011-2012						
2012-2013						
2013-2014						

B. NCAE Results

School Year	NCAE Score	Scholastic Average Score	Tech-Voc. Avg. Score		Entrepreneurial Average Score
			Manipulative of Non Verbal	Clerical	
2008-2009					
2009-2010					
2010-2011					
2011-2012					
2012-2013					
2013-2014					

8. Other Indicator

A. Admission

School Year	Number Students who took the RSMs admission test			Number of Students PASSED the RSMs admission test			Number of Student ADMITTED/ ENROLLED to RSMs			Percentage of Student ADMITTED to RSMs vs the total # of students who took the admission test			Percentage of Student PASSED the admission test but did NOT enroll		
	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total
2008-2009															
2009-2010															
2010-2011															
2011-2012															
2012-2013															
2013-2014															

B. Feeder Elementary School of RSHS

School Year	Name of School (Arranged from the MOST number of students admitted to RSHS)	Type of School: Public / Private	Location: Rural / Urban	Number of students admitted to RSHS			% of Enrollees		% of Enrollees	
				Male	Female	Total	Public	Private	Rural	Urban
2008-2009										
2009-2010										
2010-2011										
2011-2012										
2012-2013										
2013-2014										

C. Tracer of Graduates

School Year	Number of Graduates			Number of Graduates took up STEM-related courses in College			Percentage of Graduates took up NON STEM-related courses in College		
	M	F	Total	M	F	Total	M	F	Total
2008-2009									
2009-2010									
2010-2011									
2011-2012									
2012-2013									
2013-2014									

*STEM: Science, Technology, Engineering and Mathematics

9. Program Support Fund

School Year	Subsidy Released	Date of Release	Activities	Objectives	Unit of measure/ Performance Indicator	Physics - Accomplishment		Financial Accomplishment			Amount Liquidated	Date of Liquidation	Key Persons Involved	Remarks
						Target	Actual	Expenditure Items	Estimated Cost	Actual Cost Incurred				
2008-2009														
2009-2010														
2010-2011														
2011-2012														
2012-2013														
2013-2014														

